



EARLY MORNING DROP OFF

Effective 9/6/19 – 6/19/20

8:40-9:00

All students must enter through the gym doors located on Long Hill Road or the cafeteria door located in the back of school by picnic area. No child will be permitted into school before 8:40.

PARKING

UPPER LOT TO BE UTILIZED BY STAFF AND BUSES ONLY ON ARRIVAL AND DISMISSAL

Parents must park in parking lot located on DeYoung Drive or side streets and walk child to gym entrance located on Long Hill Road. Also parents can park on Morningside Circle and walk child up the path to cafeteria entrance. No child will be admitted through the Main Entrance located on blacktop.

Staff will be opening and monitoring each of these doors from 8:40-9:00. Breakfast if necessary will be served at this time in our cafeteria

FIRST DAY OF SCHOOL PROCEDURES (September 5th)

Parents must walk their child to the blacktop and find the cone with their child's teacher's name. Child should line up behind cone.

Starting at 8:45(weather permitting)

IF YOU ARE LATE TO SCHOOL

After 9:00 please bring your child to the main entrance located on the blacktop where you will need to be buzzed in and you MUST walk your child to the main office to sign them in.

DISMISSAL PROCEDURES-STUDENTS 3:20

Preschool & Kindergarten dismiss from main entrance

1st Grade dismiss from door in the right corner of the building on the blacktop

2nd Grade dismiss from door closest to the map on the blacktop

Children will only be dismissed to parents, guardians, or individuals listed on the emergency pick up list.

PLEASE DO NOT LEAVE YOUR CHILD OUTSIDE UNATTENDED AT ANY TIME.

THANK YOU!

