

**BOARD OF EDUCATION  
LITTLE FALLS SCHOOL DISTRICT  
LITTLE FALLS, NEW JERSEY**

**MINUTES**

**REGULAR MEETING: Tuesday, April 27, 2021 Agenda  
Mr. Russo called the meeting to order at 7:31pm**

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. PUBLIC MEETING STATEMENT

In accordance with the provisions of the New Jersey Public Meetings Act, the Little Falls Board of Education has caused notice of this meeting by notifying the Board's official newspaper, the local parent-teacher associations, and posting same on the Community Bulletin Board and the District's Website.

- IV. ROLL CALL  
Board Members Present: Mr. Breitwieser, Mr. DeMarco, Mr. Jandoli, Mrs. Kribs, Mr. Russo, and Mrs. Verdi

Board Members Absent: Dr. Capizzi and Mr. Miraglia,

Also Present- Mrs. Tracey Marinelli, Superintendent and Mr. Christopher Jones Business Administrator/Board Secretary

- V. CORRESPONDENCE - None
- VI. MINUTES

On motion of Mr. DeMarco and seconded by Mr. Brietwieser the following minutes were offered for approval

- 1. APPROVAL OF MINUTES  
MOVE that the Little Falls Board of Education approve the Minutes of the following meetings.
  - 1. Regular Meeting – March 16, 2021
  - 2. Executive Meeting – March 16, 2021

AYES: 7  
ABSENT: 2  
NAYES: 0

VII. OPEN MEETING TO THE PUBLIC – **(Limited to Agenda Items Only)**

On motion of Mr. Breitwieser and seconded by Mrs. Verdi, the meeting was opened for public comment.

Since no one wished to be heard,

On motion of Mr. DeMarco and seconded by Mr. Murphy moved that the Little Falls Board of Education close the meeting to the public.

AYES: 7  
ABSENT: 2  
NAYES: 0

MOTION CARRIED UNANIMOUSLY

VIII. PRESENTATION- None

IX. REPORTS

A. PRESIDENT’S REPORT

Mrs. Russo stated that we are at the finish line to the end of the school year! Thank you to the Administration, faculty, and staff from the entire Board of Education!

Mr. Russo also thanked the Board of Education Members for all their hard work and support throughout the year!

B. SUPERINTENDENT OF SCHOOLS (Mrs. Tracey L. Marinelli)

1. Superintendent’s Report.

Mrs. Marinelli advised the Board of the following:

- Enrollment School #1 – 386, School #2- 315, and School #3 – 202
- There were no suspensions and No HIB’s
- All drills have been completed to code in all three schools
- April 21<sup>st</sup> was Administrative Assistants Day, April 27<sup>th</sup> was Bus Driver Appreciation Day, May 1<sup>st</sup> is Principal Appreciation Day, May 3-7 is Teacher Appreciation Week, May 7<sup>th</sup> is Lunch Aide Appreciation Day, and May 12<sup>th</sup> is Nurse’s Appreciation Day. Please help in thanking and celebrating all!
- Lunch will be free and available through the month of July and will remain free for all of next school year.
- April was Autism Awareness Month
- We are very excited about all of the information that will be rolling out regarding the 8<sup>th</sup> Grade!
- The 8<sup>th</sup> grade was asked to vote on graduation. The results of that vote will be presented on the Live From the Hive Pod Cast!
- School will be closed on May 28<sup>th</sup> because of an unused snow day and the last day of school will now be June 16<sup>th</sup>. (Exhibit A)

Mrs. Marinelli and Mr. Russo read The Teacher's Appreciation resolution into the record.

**A. TEACHER APPRECIATION**

**WHEREAS**, teachers mold future citizens through education; and

**WHEREAS**, teachers encounter students of widely differing backgrounds; and

**WHEREAS**, our country's future depends upon providing quality education to all students; and

**WHEREAS**, teachers spend countless hours preparing lessons, evaluating progress, counseling And coaching students and performing community service; and

**WHEREAS**, our community recognizes and supports its teachers in educating the children of its Community.

**NOW, THEREFORE, BE IT RESOLVED** that the Little Falls Board of Education proclaims May 3-11, 2021, to be **TEACHER APPRECIATION WEEK**; and

**BE IT FURTHER RESOLVED** that the Little Falls Board of Education strongly encourage all members of our community to join with it in personally expressing appreciation to our teachers for their dedication and devotion to their work.

**C. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT- (Christopher Jones)**

Mr. Jones advised the Board that over hangs at School #3 are on back order.

**D. FINANCE & INSURANCE COMMITTEE (Mrs. Diana Kribs)**

On motion of Mrs. Kribs and seconded by Mr. Breitwieser the following motions were offered for approval.

1. **PRESENTATION OF BILLS:** (Exhibit B)

**RECOMMENDED ACTION** by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education approve the list of bills dated April 27, 2021, Warrant No.'s #27346 (Replacement#27347) thru #27447 (Current Account) totaling \$;1,944,848.43 Warrant No. #1212 Thru: #1213 (Cafeteria Account) totaling \$45,714.53 be paid if, properly sworn to and funds are available in accordance with Board of Education Policy and to be appended to the minutes of this meeting. The School Business Administrator/Board Secretary, in accordance with N.J.A.C. 6A:23-2.11I3, certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) and the Board of Education, in accordance with N.J.A.C. 6A:23-2.11(c)4, certifies that after review of the Board Secretary's & Treasurer's --monthly financial reports that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b). Further, the Board of Education and the Business Administrator/Board Secretary certify that major accounts/fund balances have not been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. TRANSFERS – MARCH 2021

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education authorize the School Business Administrator/Board Secretary's action of making transfers prior to the Board Meeting as per the attached March 31, 2021 Transfer Report.

(Exhibit B-1)

3. TREASURER AND SECRETARY'S REPORTS – MARCH 31, 2021

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, moved that the Little Falls Board of Education accept the Treasurer and Secretary's Reports for the month ending December 31, 2020.

(Exhibit C)

4. RESOLVED, TO APPROVE THE FOLLOWING REAPPOINTMENTS OF BUSINESS AND OPERATIONS FOR THE 2021/2022 SY:

A. SECTION 125 CAFETERIA PLAN FLEXIBLE SPENDING ACCOUNTS

MOVE that the Little Falls School District Board of Education designates AFLAC to continue to be the Administrator for Section 125 Cafeteria Plan Flexible Spending Accounts for 2021 – 2022 School Year.

B. EDUCATIONAL DATA SERVICES – BIDDING SERVICES AGREEMENT

MOVE that the Little Falls Board of Education approve the Bidding Services Agreement with Educational Data Services, Inc. ordering 2021-2022 school supplies and the licensing and maintenance fee for the 2021-2022 School Year at a cost of \$2,960.00.

C. APPROVAL OF BIDDING SERVICES

MOVE that the Little Falls Board of Education approve the following bidding services for 2021 – 2022 School Year.

- Hunterdon County Educational Services Commission - No Charge
- Northern Region Educational Services Commission - No Charge
- Education Services Commission of New Jersey- No Charge
- Pennsylvania Educational Purchasing Program- No Charge
- OMNIA Partners, Public Sector- No Charge

D. RENEWAL OF AGREEMENT – SYSTEMS 3000 INC.

MOVE that the Little Falls Board of Education renew the Agreement with Systems 3000 Inc. to provide Software Licenses and support for Visual Fund Accounting, Visual Personnel and Visual Payroll Modules at the following costs with and additional \$377.00 to be added as back-up recovery cost:

2021-2022	\$19,254.00
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E. AUTHORIZE THE USE OF STATE CONTRACTS

WHEREAS, Title 18A:18A-10 provides that, “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property”; and

WHEREAS, the Little Falls School District Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Little Falls School District Board of Education desires to authorize its purchasing agent for 2021 – 2022 School Year to make any and all purchases necessary to meet the needs of the school district throughout the school year; and

THEREFORE, BE IT RESOLVED, that the Little Falls School District Board of Education in the County of Passaic, New Jersey does hereby authorize the District Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as indicated on the State of New Jersey Website.

F. CHART OF ACCOUNTS

MOVE that the Little Falls School District Board of Education approves the New Jersey Department of Education Chart of Accounts for 2021 – 2022 School Year.

G. FACSIMILE SIGNATURES

MOVE that the Little Falls School District Board of Education approve the use of facsimile signatures for the Board President, Board Secretary and Superintendent for ensuing term of the board on warrants, paychecks, and contracts for 2021 –2022 School Year.

H. RENEWAL OF AGREEMENT – REALTIME INFORMATION TECHNOLOGY

MOVE that the Little Falls Board of Education renew the Agreement with Realtime Information Technology to provide student information management for the 2021 - 2022 School Year at a cost not to exceed \$23,052.00.

I. APPROVAL OF THIRD PARTY ADMINISTRATOR FOR THE 21/22 SY

RECOMMENDED ACTION by the Superintendent, in consultation with the Business Administrator moved that the Little Falls Board of Education approve ADMIN Partners, LLC as the Third Party Administrator.

J. DISABILITY INSURANCE COMPANIES FOR THE 21/22 SY

MOVE that the Little Falls School District Board of Education designates the following Disability Insurance Companies:

Prudential Insurance Co. of America  
AFLAC

- K. APPROVAL OF AGREEMENT BERKLEY LIFE AND HEALTH INSURANCE CO.  
MOVE that the Little Falls School District Board of Education designates Berkley Life and Health Insurance Company as Insurance Agent of Record for Student Accident Insurance for the 2021-2022 school year.
- L. APPROVAL OF MCMANIMON SCOTLAND AND BAUMANN BOND COUNSEL  
RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator, move that the Little Falls Board of Education authorize and approve the Agreement covering Bond Counsel Services with McManimon, Scotland & Baumann, LLC, Roseland, New Jersey for the 2021-2022 fiscal year.
- M. RENEWAL OF AGREEMENT – STRAUSS ESMAY ASSOCIATES, LLP  
MOVE that the Little Falls Board of Education renew the Agreement with Strauss Esmay Associates, LLP for the Policy Alert & Support System, Manual Maintenance and/or the NJ School Digest for the 2021-2022 School Year as follows:
- |   |            |
|---|------------|
| Policy Alert and Support System (PASS)            | \$2,595.00 |
| Annual District Online Maintenance Fee            | \$1,695.00 |
| Public Access Online Annual Fee/Bylaws and Policy | \$ 395.00  |
| Public Access Online – Annual Fee Regulations     | \$ 100.00  |
- N. PHOENIX ADVISORS CONTINUING DISCLOSURE AGREEMENT / MUNICIPAL ADVISOR  
RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator, move that the Little Falls Board of Education authorize and approve the Agreement covering Continuing Disclosure Agent Services and appointment as Independent Registered Municipal Advisor of record with Phoenix Advisors of Bordentown, New Jersey for the 2020-2021fiscal year at a fee of \$1,000.00, with an additional \$250.00 due at the time of a new bond issue .
- O. APPROVAL OF AGREEMENT – LINKIT  
MOVE that the Little Falls Board of Education approve the Agreement with LinkIt to provide data warehousing, analytics and assessment solutions for the 2021 - 2022 School Year at a cost not to exceed \$24,361.00.
5. COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) 2019-2020 YEAR  
RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary move that the Little Falls Board of Education accept the Comprehensive Annual Financial Report of the Little Falls Board of Education for the fiscal year ended June 30, 2020, with one finding, as submitted by the Board Office in conjunction with the auditing firm of Lerch, Vinci & Higgins, CPA.

6. AUDITORS' MANAGEMENT REPORT ON ADMINISTRATIVE FINDINGS  
RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary move that the Little Falls Board of Education accept the Auditors' Management Report on Administrative Findings and approve Corrective Action Plan as prepared by the Business Administrator/Board Secretary as follows: (Exhibit D)

Financial Planning, Accounting and Reporting

Finding (2020-001):

Our audit revealed that the district did not maintain a detail fixed asset-reporting system. However, the district did provide an excel worksheets for additions and deletions. In addition, our review of transactions reveled unrecorded fixed assets that were charged to non-capital outlay lines and contain capital outlay charges that were less than \$2,000 for supplies.

Corrective Action

It is recommended that the district maintain a current fixed asset reporting that includes detail asset values and the district properly records all additions on an annual basis.

7. APPROVAL OF PURCHASE – TELEPHONE AND WIFI INFRASTRUCTURE  
Pursuant to N.J.S.A. 18A:18A-10 {a);} and N.J.A.C. 5:34-7.29(c), and based upon the recommendation of the School Business Administrator /Board Secretary, The Little Falls Board of Education, by this resolution and without advertising for bids, authorizes the purchase of Data Communications Equipment from the following listed State Contract vendor who participates with the New Jersey Cooperative Purchasing Program. The State Contract vendor agrees to sell Data Communications Equipment to the Little Falls Board of Education in accordance and subject to all conditions applicable to the individual state contract up to \$175,000.

<u>Vendor</u>	<u>NOA#</u>	<u>State Contract #</u>	<u>Description</u>
Eastern Data Comm,	M7000	88132	Data Communications Equip.

8. NATIONAL SCHOOL BREAKFAST/LUNCH PROGRAM 2021-2022

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education enter into the National School Breakfast/Lunch Program for students in Schools #1, #2 and #3 for the 2020-21 School Year effective September 1, 2021 through June 30, 2022. It is recommended that the School Business Administrator/Board Secretary advertise that the District will be participating in the National School Breakfast/Lunch Program.

Further, the price of the school lunch is established as follows:

Prices	
<u>2021-2022</u>	
Student Breakfast	\$ 2.00
Reduced Student Breakfast	.00
Student Lunch (hot & cold)	\$ 3.50
Reduced Student Lunch (hot & cold)	.00
Student Milk	.80
Extra Slice of Pizza	2.00
A la Carte Entrée Only	2.70
<u>SNACKS</u>	
Fresh Baked Cookies	.65
Fresh Fruit/Juice	1.00
Baked Chips/Popcorn	1.25
Fruit Snacks	1.00
Rice Krispies Treats	1.25
Pop-Tart, single	1.25
Bottled Water, 10 oz	1.00
Bottled Water, 16 oz	1.25
Snapple Juice/Sparkling Juice	1.60
Ice Cream	1.50
Faculty Meals	
Adult Lunch	4.35
Soup	2.75
Coffee/Tea	1.50
Bagel with Butter or Cream Cheese	1.60
Muffin	2.25
Breakfast Sandwich	2.75

(Exhibit E)



9. APPROVAL AND ACCEPTANCE OF QUOTES

As per the recommendation of the Superintendent, in consultation with the School Business Administrator/Board Secretary, moved that the Little Falls Board of Education approve the receipt of quotes for the Landscaping Services for 2020 for School #1, School #2, and School #3.

Now Be It Further Resolved, to award the contract to the lowest quoted price, \$19,900.00

Paul C. Pytal, LLC, 40 Houston Road Little Falls, NJ 07424

10. ACCEPTANCE OF DONATIONS

As per the recommendation of the Superintendent moved that the Little Falls Board of Education accept, pursuant to Board of Education Policy #7230, “Gifts, Grants and Donations,” the following donations for:

Acceptance of a baby grand piano from the David Amlen Family.

11. APPROVE/RATIFY PAYMENT MANAGEMENT SOFTWARE 20-21 SY

RECOMMENDED BY THE SUPERINTENDENT, move that the Little Falls Board of Education approve Capturepoint, 141 Dayton Street Ridgewood, NJ 07450, to provide a payment management system, included are, one time implementation fee, Community Pass software, Before and After Care digital attendance for two sites 2020-2021 school year at a cost of \$9,575.00.

12. APPROVAL OF PAYMENT MANAGEMENT SOFTWARE 21-22 SY

RECOMMENDED BY THE SUPERINTENDENT, move that the Little Falls Board of Education approve Capturepoint, 141 Dayton Street Ridgewood, NJ 07450, to provide a payment management system, Community Pass software, Before and After Care digital attendance for two sites, at a cost of \$ \$6,575.00 for the 2021-2022 school year.

13. ACCEPTANCE OF DONATIONS

As per the recommendation of the Superintendent moved that the Little Falls Board of Education accept, pursuant to Board of Education Policy #7230, “Gifts, Grants and Donations,” the following donations for the Class of 2021:

A. Check # 10983	\$5,000.00 for the Class of 2020/2021	An anonymous Donor
B. Check # 1392	\$25.00	Atkins Family

14. AUTHORIZATION TO SOLICIT BIDS

As per the recommendation of the Superintendent moved that the Little Falls Board of Education authorize the Business Administrator, on behalf of the Little Falls Board of Education, to advertise and solicit bids through the Competitive Contracting process for Behavioral Health Services.

AYES: 7  
ABSENT: 2  
NAYES: 0

E. EDUCATION COMMITTEE (Dr. Rachel Capizzi)

On motion of Mr. Breitwieser and seconded by Mr. Jandoli the following motions were offered for approval.

1. APPROVE/RATIFY HOSPITAL INSTRUCTION

RECOMMENDED BY THE SUPERINTENDENT, move that the Little Falls Board of Education approve hospital instruction services to district student #2002689. Hospital instruction not to exceed 10 hours per week.

2. APPROVAL OF NEW SUBSTITUTES SUPPLIED BY CONSORTIUM

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following new substitute applicants supplied to us by the Northern Regional Educational Services Commission Substitute Teacher Registry. All substitutes have filed Federal Form I-9, and are in possession of acceptable clearance pursuant to N.J.S.A. 18A:6-7.1/18A:39-10.1/18A:6-4.14: (Exhibit F)

3. APPROVAL OF THE 2021-2022 EXTENDED SCHOOL YEAR

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the calendar and schedule for the 2021-2022 Extended School Year Program as follows:

ABA PRESCHOOL/PRIMARY PROGRAM

LEARNING AND/OR LANGUAGE ELEMENTARY CLASS Grade K-2 (LLD-2)

LEARNING AND/OR LANGUAGE ELEMENTARY CLASS Grade 2-4 (LLD-2)

LEARNING AND/OR LANGUAGE ELEMENTARY CLASS Grade 5-8 (LLD-2)

Monday, June 28, 2021 through Thursday July 29, 2021

Hours: 8:15 AM – 1:15 PM Monday through Thursday, No School July 5, 2021

SPECIAL EDUCATION PRESCHOOL PROGRAM

Monday, June 28, 2021 through Thursday July 29, 2021

Hours: 9:00AM-12:00 PM Monday through Thursday, No School July 5, 2021

LEARNING AND/OR LANGUAGE ELEMENTARY CLASS Grade K-2 (LLD-1)

LEARNING AND/OR LANGUAGE ELEMENTARY CLASS Grade K-2 (ICS)  
LEARNING AND/OR LANGUAGE ELEMENTARY CLASS Grade 3-4 (LLD-1)  
LEARNING AND/OR LANGUAGE MIDDLE CLASS Grade 5-8 (LLD-1)

Monday, June 28, 2021 through Thursday July 29, 2021

Hours: 9:00AM-1:00 PM Monday through Thursday, No School July 5, 2021

Programs to be held at Little Falls School #1, School #2 and School #3

STAFF SCHEDULE: Staff members are expected to report 15 minutes prior to the start of the session and may leave 15 minutes after the close of the session.

4. APPROVE/RATIFY HOME INSTRUCTION

RECOMMENDED BY THE SUPERINTENDENT, move that the Little Falls Board of Education approve home instruction services to district student #2002689. Home instruction not to exceed 5 hours per week retroactive to February 8, 2021 through June 17, 2021.

AYES: 7

ABSENT: 2

NAYES: 0

F. REPAIRS & MAINTENANCE/BUILDING & GROUNDS COMMITTEE

(Mr. Thomas Breitwieser)

On motion of Mr. Breitwieser and seconded by Mr. DeMarco the following motions were offered for approval.

1. DISPOSAL OF SNOW BLOWERS

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education authorize the disposal of the following four snow blowers, found to be unrepairable/obsolete.

Snapper Power Equipment Snow Blower	Serial Number 43204288
Snow Blower	Asset Tag # 0167
Snow Blower	Asset Tag # 0169
Ariens Company Snow Blower	Serial Number 021505

2. USE OF FACILITIES BY OUTSIDE ORGANIZATIONS

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the use of district facilities by the following community groups who have filed the proper application form and have submitted proof of necessary insurance coverage:

Date	Event	Space/Time	Requested By:
5/12/2021 5/13/2021(rain Date)	National Junior Honor Society Induction	Playground School #1/6pm	School #1

AYES: 7  
ABSENT: 2  
NAYES: 0

G. PERSONNEL/NEGOTIATIONS COMMITTEE (Mrs. Lauren Verdi)

On motion of Mrs. Verdi and seconded by Mr. Breitwieser the following motions were offered for approval.

1. RESOLVED TO APPROVE THE FOLLOWING REAPPOINTMENTS FOR THE 2021-2022 SY:

A. INDOOR AIR QUALITY DESIGNEE FOR THE 21/22 SY

MOVE that the Little Falls Board of Education appoint Mr. Charles Smith, Manager of Building & Grounds as the District's Indoor Air Quality Designee.

B. INTEGRATED PEST MANAGEMENT COORDINATOR FOR THE 21/22 SY

MOVE that the Little Falls Board of Education appoint Mr. Charles Smith, Manager of Building & Grounds as the District's Integrated Pest Management Coordinator.

C. APPOINTS H.I.B. (Harassment, Intimidation, Bullying) COORDINATOR FOR THE 21/22 SY

MOVE that the Little Falls Board of Education appoint Mr. James Schoeneich as the district's designated H.I.B. (Harassment, Intimidation, Bullying) Coordinator.

D. ADA OFFICER FOR THE 21/22 SY

MOVE that the Little Falls Board of Education appoint Dawn Daura and Dr. Sherri Glassman, as the District's ADA Officer.

E. HOMELESS LIAISON FOR THE 21/22 SY

MOVE that the Little Falls Board of Education appoint Mr. James Schoeneich as the District's Homeless Liaison.

F. HEALTH INSURANCE AGENT FOR THE 21/22 SY

MOVE that the Little Falls School District Board of Education designates Mr. Anthony Ciardella of Brown & Brown Benefit Advisors as the Health Insurance Agent of Record.

- G. INSURANCE AGENT FOR THE 21/22 SY  
MOVE that the Little Falls School District Board of Education designates Arthur J. Gallagher as Insurance Agent of Record for General Liability Insurance.
- H. AHERA & ASBESTOS MANAGEMENT SERVICES FOR THE 21/22 SY  
MOVE that the Little Falls Board of Education appoint Briggs Associates as the District's AHERA and Asbestos Management Services.
- I. RIGHT TO KNOW OFFICERS FOR THE 21/22 SY  
MOVE that the Little Falls Board of Education appoint each Building Principal as the District's Right to Know Officers.
- J. APPOINTS FACILITY – LAB DRUG TESTING FOR THE 2021/2022 SY  
MOVE that the Little Falls School District Board of Education appoints Med-Care of Fairfield, New Jersey, Dr. John C. Scolamiero, Medical Director, as district approved facility to provide lab drug testing for the school district with fees paid in accordance with their professional fee schedule.
- K. APPOINTS FACILITY – LAB DRUG TESTING FOR THE 2021/2022 SY  
MOVE that the Little Falls School District Board of Education appoints Immedicenter of Totowa, New Jersey, Dr. Scott Coleman, Medical Director, and Dr. Francisco Lima, as district approved facility to provide lab drug testing for the school district with fees paid in accordance with their professional fee schedule.
- L. APPOINTMENT OF AFFRIMATIVE ACTION OFFICERS FOR THE 21/22 SY  
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education appoint Dawn Daura and Dr. Sherri Glassman as the District's Affirmative Action Officers for the 2021- 2022 school year.
- M. SCHOOL ARCHITECT FOR THE 21/22 SY  
MOVE that RSC Architects be appointed School Architect of Record.
- N. APPROVAL OF BOARD ATTORNEY  
MOVE that the Little Falls Board of Education appoint the law firm of Fogarty & Hara of Fair Lawn, NJ for professional legal services required by the Superintendent and/or the Board of Education at a rate of \$175.00 per hour for Partners and a rate of \$155.00 for Associates for the 2021-2022 school year.
- 2. AMEND/RATIFY APPOINTMENT OF PERMANENT SUBSTITUTE TEACHER 20/21  
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education amend the appointment Natalie Vendola as a permanent substitute teacher (SUBTEH03) at yearly salary of \$ **43,919.50**, prorated as of March 22, 2021.

3. APPROVE/RATIFY LEAVE OF ABSENCE 20/21- 21/22 SY  
 RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education, approve the following leave of absence without pay.

20/21 School Year

Name	Position/ Location	Leave Start Date	Accumulated Sick days Applied	FMLA Start date	NJFLA Date	EXTENDEND LEAVE (Unpaid without benefits)	Date of Return (Anticipated)
5038	Sch 2	03/12/21		3/12/2021- 6/25/2021			

4. APPROVAL OF INTERIM BUSINESS ADMINISTRATOR/BOARD SECRETARY FOR THE 2020-2021 SY  
 RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Joseph Abate as an Interim Business Administrator/Board Secretary, effective May 11, 2021 through July 15, 2021, as needed. The rate of pay will be \$400.00 per day, pending county approval of contract.

5. APPROVE/RATIFY OF HOSPITAL INSTRUCTION  
 RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Bergen County Special Services (BCSS) to provide hospital instruction for students who are confined during school hours at a rate of \$65.00 per hour, not to exceed a maximum of ten hours billed per week.

6. APPROVAL OF TRAVEL/CONFERENCE EXPENSES  
 RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve travel/conference expenses as noted for the following district employees/board members:  
 (Exhibit G)

7. NOTICE OF INTENT TO RETIRE- TEACHER SCHOOL #2  
 RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education accept the notice of intent to retire of Pamela Porter, teacher School #2 effective June 30, 2021.

8. AMEND APPROVAL OF MATERNITY LEAVE OF ABSENCE 21/22 SCHOOL YEAR  
 RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education, approve the following maternity leave of absence:

21/22 School Year

Name	Position/ Location	Leave Start Date	Accumulated Sick days Applied	FMLA Start date	NJFLA Date	EXTENDEND LEAVE (Unpaid without benefits)	Date of Return (Anticipated)
4099	Sch 1	09/01/21				<b>09/01/2021 Through 06/30/2022</b>	<b>09/01/22</b>

9. APPROVE/RATIFY APPOINTMENT OF LONG TERM MATERNITY LEAVE REPLACEMENT (NON-TENURE TRACK) 20/21 SY  
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the appointment of Amy Oser as a long term maternity leave replacement teacher (non-tenure track) effective April 19, 2021 through June 30, 2021, or the return of the teacher. Rate of pay will be BA Step 1, pending all background checks.
  
10. APPROVAL OF APPOINTMENT OF LONG TERM MATERNITY LEAVE REPLACEMENT (NON-TENURE TRACK) 21/22 SY  
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the appointment of Amy Oser as a long term maternity leave replacement teacher (non-tenure track) effective September 1, 2021 through January 31, 2022, or the return of the teacher. Rate of pay will be BA Step 1.
  
11. APPROVAL OF .5 SECRETARY  
~~RECOMMENDED ACTON by the Superintendent, move that the Little Falls Board of Education approve a .5 secretary position with UPC code SECPRIN04.~~
  
12. APPROVE/RATIFY HOME INSTRUCTION  
RECOMMENDED ACTION BY THE SUPERINTENDENT, move that the Little Falls Board of Education approve Briana Cruz to provide home instruction services to district student 2002689 at a rate of \$30.00 per hour. Home instruction not to exceed 2.5 hours per week, effective February 8, 2021 through **June 16, 2021**.
  
13. APPROVE/RATIFY HOME INSTRUCTION  
RECOMMENDED ACTION BY THE SUPERINTENDENT, move that the Little Falls Board of Education approve Tiffany Studzinski to provide home instruction services to district student 2002689 at a rate of \$30.00 per hour. Home instruction not to exceed 2.5 hours per week, effective February 8, 2021 through **June 16, 2021**.
  
14. APPROVAL OF MATERNITY LEAVE OF ABSENCE 21/22 SCHOOL YEAR  
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education, approve the following maternity leave of absence:

21/22 School Year

Name	Position/ Location	Leave Start Date	Accumulated Sick days Applied	FMLA Start date	NJFLA Date	EXTENDEND LEAVE (Unpaid without benefits)	Date of Return (Anticipated)
4038	Sch 1	09/07/21	40 sick days 3 personal days	11/09/2021 through 02/04/2022		02/07/2022 through 06/30/2022	09/01/22

15. APPROVAL OF .75 SECRETARY

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve a .75 secretary position with UPC code SECPRIN04.

16. APPROVE APPOINTMENT OF .75 SECRETARY POSITION-2020-2021 SY

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the appointment of Kimberly Consolo as a .75 secretary (SECPRIN04), effective April 28, 2021 through June 30, 2021. The rate of pay of per the 2019-2022 LFEA agreement teacher salary guidelines at, 37,699.20, prorated. Criminal history complete.

17. APPROVAL OF STIPEND JOB DESCRIPTION- WEB MASTER

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the Web Master Job description. Stipend recipient shall be paid \$5,000.00, per school year. (Exhibit I)

AYES: 7

ABSENT: 2

NAYES: 0

\*\*Motion 11 was stricken from the record\*\*

H. HEALTH & SAFETY COMMITTEE (Mr. Doug Jandoli)

On motion of Mr. Jandoli and seconded by Mr. Murphy the following motions were offered for approval.

1. APPLICATION FOR 2021 SAFETY GRANT PROGRAM –NEW JERSEY SCHOOLS INSURANCE GROUP (Eric West Sub-Fund)

As per the recommendation of the Superintendent, in consultation with the School Business Administrator/Board Secretary moved that the Little Falls Board of Education approve the submission of the Grant Application for the 2021 Safety Grant Program through the New Jersey Schools Insurance Group's Eric West Sub-Fund for the purposes described in the application, in the amount of \$6,300.00 for the period July 1, 2021 through June 30, 2022.

AYES: 7

ABSENT: 2

NAYES: 0



I. POLICY COMMITTEE (Mr. Michael Murphy)

On motion of Mr. Murphy and seconded by Mr. Jandoli the following motions were offered for approval.

1. SECOND READING OF POLICY

As per the recommendation of the Superintendent moved that the Little Falls Board of Education hold a second reading of the following policy: (Exhibit H)

- P 0145 Board Member Resignation and Removal (M)(Revised)
- P 0164.6 Remote Public Board Meetings During A Declared Emergency (M)(New)
- R 1642 Earned Sick Leave Law (M)(Revised)
- P 1643 Family Leave (M)(New)
- P 3431.1 Family Leave (M)(Abolished)
- P 4431.1 Family Leave (M)(Abolished)
- P 3431.3 New Jersey Family Leave Insurance Program (Abolished)
- P 4431.3 New Jersey Family Leave Insurance Program (Abolished)
- P&R 5330.01 Administration of Medical Cannabis (M)(Revised)
- P 7425 Lead Testing of Water in Schools (M)(Revised)
- R 7425 Lead Testing of Water in Schools (M)(New)
- P&R 7430 School Safety (M)(Abolished)

**No Child Left Behind Act (NCLB) to Every Child Succeeds Act (ESSA) Policy and Regulation Guide**

- P 2415 Every Student Succeeds Act (M)(Revised)
- P 2415.01 Academic Standards, Academic Assessments, and Accountability (M)(Abolished)
- P 2415.02 Title I- Fiscal Responsibilities (M)(Revised)
- P 2415.03 Highly Qualified Teachers (M)(Abolished)
- P 2415.05 Student Surveys, Analysis, and/or Evaluations (M)(Revised)
- P&R 2415.20 Every Student Succeeds Act Complaints (M)(Revised)
- P 4125 Employment of Support Staff Members (M)(Revised)
- P 6360 Political Contributions (M)(Revised)
- P 8330 Student Records (M)(Revised)
- P9713 Recruitment by Special Interest Groups (M)(Revised)

AYES: 7  
ABSENT: 2  
NAYES: 0

J. REFERENDUM COMMITTEE (Mr. Fred DeMarco) – None

K. COMMITTEE REPORTS

Mrs. Verdi informed the Board that a Personnel Committee meeting was held on April 26<sup>th</sup> and an email has gone out with details of the meeting.

X. UNFINISHED BUSINESS - None

XI. OPEN MEETING TO THE PUBLIC

On motion of Mr. Breitwieser and seconded by Mr. Jandoli, the meeting was opened for public comment.

Questions in the que:

Will School be full time in the fall?

Mrs. Marinelli responded, Yes it will be full time and in person.

Will there be Before and After Care?

Mrs. Marinelli explained that we are waiting on guidance. Once we have received the information we will make our decision.

Will the School times remain the same?

Mrs. Marinelli stated that we would like to continue with the rolling start to finish times.

Will we have subscription busing?

Mrs. Marinelli replied that we are also waiting on guidance for this as well. As soon as we have this information, we will make that decision.

Since no, one wished to be heard,

On motion of Mr. Murphy and seconded by Mr. DeMarco moved that the Little Falls Board of Education, close the meeting to the public.

AYES: 7

ABSENT: 2

NAYES: 0

MOTION CARRIED UNANIMOUSLY

XII. NEW BUSINESS

Mrs. Kribs informed the Board that the Little Falls Education Foundation would be holding their Spring Fundraiser on Friday May 21<sup>st</sup> at The Little Falls Recreation Center.

XIII. EXECUTIVE SESSION – None

XIV. ADJOURNMENT

On motion of Mr. Breitwieser and seconded by Mr. DeMarco the meeting was adjourned at 7:57pm.

AYES: 7  
ABSENT: 2  
NAYES: 0

Respectfully Submitted,

Christopher Jones  
Business Administrator/Board Secretary