

## BOARD OF EDUCATION REPORT N.J.S.A. 18A:18A-4.4

On behalf of the Little Falls Board of Education, the Evaluation Committee accepted the Food Service Management Company (FSMC) proposal from Pomptonian.

There was 3 companies that requested the RFP and 1 responded.

Committee Member Name	Position
1.Lynette Fata	Assistant to the Business Administrator/Board Secretary
2. Tracey Marinelli	Superintendent
3.Melissa Sanzari-Stevens	Business Administrator

In accordance with N.J.S.A. 18A:18A-4.4, the proposal must be evaluated based on certain criteria. The following are the scoring criteria and weighted values contained in the FSMC RFP:

Scoring Criteria	Weighting Factor Percentage
(1)Total Cost: points awarded to the cost of the contract will be based on the lowest total cost receiving the most points with decreasing points for each FSMC's higher cost.	45%
(2) The FSMC demonstration of having a complete understanding of the SFA's School Food Service program and its service requirement	15%
(3) Menu: Consider the FSMC's 21-day cycle menu for variety, student acceptability, number and kinds of choices available and a la carte selections and pricing for students	15%
(4)Corporate Capability and Experience: Some measures can include performance record, years in the industry, client retention, references and financial condition of the FSMC.	10%
(5)Accounting & Reporting Systems: The transparency and ease of use of the financial reports FSMC provides with their monthly billing. Integrity and reliability of monthly invoicing and reporting.	10%
(6) The accuracy of data submitted to support the RFP and the submission of all required forms.	5%

### The following is the scoring totals of the Evaluation Committee:

CRITERIA	Weight %	Points Pomptonian	Weighted Pomptonian
Total Cost	45%	15	6.75
Understanding of The Food Service Program & Requirements	15%	15	2.25
Menu	15%	15	2.25
Corporate Capability & Experience	10%	15	1.5
Accounting & Reporting Systems	10%	15	1.5
Accuracy of Data	5%	15	0.75
<b>Totals</b>	<b>100%</b>	<b>90</b>	<b>15</b>

**Upon review of the proposals submitted, and based upon the RFP evaluation criteria, the committee concludes that the Pomptonian proposal is the most advantageous for the Little Falls Board of Education.**