

**BOARD OF EDUCATION  
LITTLE FALLS SCHOOL DISTRICT  
LITTLE FALLS, NEW JERSEY**

**Minutes**

**REGULAR MEETING: TUESDAY, October 13, 2020 Agenda 6:30pm  
Mr. Russo called the meeting to order at 6:32pm**

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. PUBLIC MEETING STATEMENT

In accordance with the provisions of the New Jersey Public Meetings Act, the Little Falls Board of Education has caused notice of this meeting by notifying the Board's official newspaper, the local parent-teacher associations, and posting same on the Community Bulletin Board and the District's Website.

- IV. ROLL CALL  
Board Members present: Mr. Breitwieser, Dr. Capizzi, Mr. DeMarco, Mr. Jandoli, Mrs. Kribs, Mr. Miraglia, Mr. Murphy, Mr. Russo, and Mrs. Verdi

Also Present- Mrs. Tracey Marinelli, Superintendent and Mr. Christopher Jones  
Business Administrator/Board Secretary

- V. CORRESPONDENCE - None

- VI. MINUTES

On motion of Mr. DeMarco and seconded by Mr. Breitwieser the following minutes were offered for approval.

- 1. APPROVAL OF MINUTES  
MOVE that the Little Falls Board of Education approve the Minutes of the following meetings.
  - 1. Regular Meeting – September 18, 2020

AYES: 9  
NAYES: 0

- VII. OPEN MEETING TO THE PUBLIC – **(Limited to Agenda Items Only)**  
On motion of Mr. Brietwieser and seconded by Mr. Murphy, the meeting was opened for public comment.  
Since no, one wished to be heard,  
On motion of Mr. Murphy and seconded by Mr. Miraglia moved that the Little Falls Board of Education close the meeting to the public.

AYES: 9  
NAYES: 0  
MOTION CARRIED UNANIMOUSLY

VIII. PRESENTATION-

The Board of Education Members honored Mrs. Tracey Marinelli for:  
Passaic County Superintendent of the Year/  
New Jersey Northern Region Superintendent of the Year

On motion of Mr. Jandoli and seconded by Mr. Miraglia, the following motion was offered for approval.

**BE IT RESOLVED**, that, the Little Falls Board of Education is pleased to honor:

**Tracey Marinelli**

**WHEREAS**, Tracey Marinelli has served with distinction as the Superintendent of the Little Falls School District since July 2015; and

**WHEREAS**, Tracey Marinelli has enthusiastically empowered student academic performance and growth; improved school facilities and grounds; and embedded Hornet Pride within the fabric of the district; and

**WHEREAS**, Tracey Marinelli has garnered many awards and distinctions for the Little Falls School District including and highlighted by national and state recognition in achieving a Blue Ribbon School status and being named a New Jersey Lighthouse District; and

**WHEREAS**, Tracey Marinelli has enhanced the cultural learning experience by communicating One District, One Team, One Vision with a focus on Kindness and Moral Compass while navigating staff and students to BE the best they can be; and

**WHEREAS**, Tracey Marinelli has faithfully served the entire Little Falls community, becoming a true pillar of the town by continually going above and beyond to engage all constituents while volunteering countless hours for the betterment of the community; and

**WHEREAS**, Tracey Marinelli, has provided outstanding leadership and has performed her duties in an exemplary manner, maintaining the highest degree of professionalism and commitment; and

**WHEREAS**, the Passaic County Association of School Administrators has selected Tracey Marinelli as the 2020 Passaic County Superintendent of the Year in acknowledgment of her outstanding leadership and contributions in the field of education; and

**WHEREAS**, the New Jersey Association of School Administrators has selected Tracey Marinelli as the 2021 Region 1 Superintendent of the Year for meeting the needs of her students, demonstrating excellent communication, a commitment to professional development and growth, and significant community involvement; and

**NOW, THEREFORE BE IT RESOLVED**, that the trustees of the Little Falls Board of Education hereby express gratitude to Tracey Marinelli for her distinguished service as Superintendent of the Little Falls School District and hereby commends Tracey Marinelli for her many accomplishments and her dedication to public education; and

**BE IT FURTHER RESOLVED**, that the Little Falls Board of Education does enthusiastically extend its congratulations to Tracey Marinelli, New Jersey 2021 Region 1 Superintendent of the Year and Passaic County Superintendent of the Year.

AYES: 9  
NAYES: 0

**IX. REPORTS**

**A. PRESIDENT’S REPORT**

Mr. Russo thanked everyone for all of their continuous hard work.

**B. SUPERINTENDENT OF SCHOOLS (Mrs. Tracey L. Marinelli)**

1. Superintendent’s Report

Mrs. Marinelli advised the Board of the following;

- Enrollment School #1-382, School #2-299, School #3- 197
- There were no HIB’s
- All drills have been conducted in accordance with the new rules and standards, in all three schools.

(Exhibit A)

**C. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT- (Christopher Jones)**

Nothing to report at this time.

**D. FINANCE & INSURANCE COMMITTEE (Mrs. Diana Kribs)**

On motion of Mrs. Kribs and seconded by Mr. Breitwieser, the following motions were offered for approval.

1. PRESENTATION OF BILLS:

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education approve the list of bills dated October 13, 2020, Warrant No.’s #26699 thru #26827 (Current Account) totaling \$;1,673,983.56; Warrant No. # 1202 thru #1203(Cafeteria Account) totaling \$15,342.95 be paid if, properly sworn to and funds are available in accordance with Board of Education Policy and to be appended to the minutes of this meeting. The School Business Administrator/Board Secretary, in accordance with N.J.A.C. 6A:23-2.11I3, certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) and the Board of Education, in accordance with N.J.A.C. 6A:23-2.11(c)4, certifies that after review of the Board Secretary’s & Treasurer’s --monthly financial reports that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b). Further, the Board of Education and the Business Administrator/Board

Secretary certify that major accounts/fund balances have not been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Exhibit B)

2. TRANSFERS – SEPTEMBER 2020

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education authorize the School Business Administrator/Board Secretary's action of making transfers prior to the Board Meeting as per the attached Transfer Report.

(Exhibit B-1)

3. TREASURER AND SECRETARY'S REPORTS – SEPTEMBER 30, 2020

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, moved that the Little Falls Board of Education accept the Treasurer and Secretary's Reports for the month ending September 30, 2020.

(Exhibit C)

4. APPROVAL OF BUDGET DEVELOPMENT SCHEDULE AND CALENDAR 21/22

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education to approve the Budget Development Schedule and Calendar for the FY 2021-2022, as attached.

(Exhibit D)

5. APPROVE/RATIFY OF REMUNERATION FOR 2021-2022 BOOST REMEDIATION PROGRAM (TITLE 1)

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the 2020-2021 Boost Remediation Program to be charged to the NCLB Grant (Title I) for the 2020-2021 School Year.

6. APPROVAL OF OUT OF DISTRICT PLACEMENTS

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following out of district placement and extraordinary services for student, 2002817, at Windsor Learning Center for the 2020-2021 School Year in the amount of \$57,960.00.

(Exhibit E)

7. ACCEPTANCE OF 2020 SAFETY GRANT PROGRAM-NEW JERSEY SCHOOLS INSURANCE GROUP (Eric West Sub-Fund)

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary move that the Little Falls Board of Education accept the 2019 Safety Grant Award from the New Jersey Schools Insurance Group's Eric West Sub-Fund for the District in the amount of \$6,100.00 to be appropriated in the 20/21 school year.

8. ACCEPTANCE OF NORTHERN REGION EDUCATIONAL SERVICES COMMISSION TRANSPORTATION SERVICES AGREEMENT-20-21 SY  
 RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary move that the Little Falls Board of Education accept the Northern Region Educational Services commission transportation services agreement for the 2020-2021 school year.

SCHOOL	CONTRACTOR	# OF STUDENTS	EST. COST PER ROUTE (incl.surcharge)	DATE
Windsor Learning Center	Trans Ed Route# 846	5	\$56,850.00 + \$2,274.00	9/7/19-6/20

9. COMMITTEES:  
 RESOLVED, that The Little Falls Board of Education to confirm the existing Board of Education committees, with the Board Members to be named at a later date for the year 2020:

<u>Committee</u>	<u>Chairperson</u>	<u>Member</u>
Referendum Committee		

AYES: 9  
 NAYES: 0

- E. EDUCATION COMMITTEE (Dr. Rachel Capizzi)

On motion of Dr. Capizzi and seconded by Mr. Breitwieser, the following motions were offered for approval.

1. APPROVAL OF NEW SUBSTITUTE APPLICANTS SUPPLIED BY CONSORTIUM  
~~RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following new substitute applicants supplied to us by the Northern Regional Educational Services Commission Substitute Teacher Registry. All substitutes have filed Federal Form I-9, and are in possession of acceptable clearance pursuant to N.J.S.A. 18A:6-7.1/18A:39-10.1/18A:6-4.14: (Exhibit F)~~

2. APPLICATION FOR COUNTY SUBSTITUTE CERTIFICATE  
 RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the filing of an application with the Passaic County Superintendent of Schools for a Passaic County Substitute Certificate for the following applicant:

Katiusca Rivadeneira- Blunt  
 Jacqueline Maltino  
 Michelle Handal

MOTION #1 – STRIKEN      MOTION #2  
 AYES: 9  
 NAYES: 0

F. **REPAIRS & MAINTENANCE/BUILDING & GROUNDS COMMITTEE**  
 (Mr. Thomas Breitwieser)

On motion of Mr. Breitwieser and seconded by Mr. Miraglia, the following motions were offered for approval.

1. USE OF FACILITIES BY OUTSIDE ORGANIZATIONS

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the use of district facilities by the following community groups who have filed the proper application form and have submitted proof of necessary insurance coverage:\*approve/ratify

Date	Event	Space/Time	Requested By:
10/17/2020	Clothing Drive	Parking Lot School #2 10:00-3:30pm	PTA School 2/3

AYES: 9  
 NAYES: 0

G. **PERSONNEL/NEGOTIATIONS COMMITTEE** (Mrs. Lauren Verdi)

On motion of Mrs. Verdi and seconded by Mr. Breitwieser, the following motions were offered for approval.

1. AMEND/APPROVE REAPPOINTMENT OF STAFF 2020-2021 SCHOOL YEAR

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the reappointment of staff as per the attached exhibit for the 2020/2021 School year. (Exhibit G)

2. APPROVAL OF THE STANDARD OPERATING PROCEDURES MANUAL- 20-21 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the attached Standard Operating Procedures Manuel (SOP) for the Little Falls Public School District.

3. APPROVAL OF EXTRA CURRICULAR ACTIVITIES FOR THE 20/21 SY  
 RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education approve the following Extra Curricular Activities Stipends for the 2020-2021 School Year.

School #1

Employee	Extra-curricular Activity	Amount
Matthew Schmidt	Choral Director	\$1,793.00
Matthew Schmidt	Select Choir	\$ 871.00
Rebecca Calderone	Yearbook Advisor	\$1,793.00
Owen Davit	Band Director	\$1793.00
Jim Delfino Vincent Plateroti	8 <sup>th</sup> Grade Advisors (2)	\$2,293.00
Katrina Lanza Sara Friedland	Student Council Advisors (2)	\$1,793.00
Marisa Kolarovic	Community Liaison/Newspaper	\$ 871.00
Owen Davitt	Select Band	\$ 871.00
Bethanne Strippoli Pamela Porter	Jr. Municipal Alliance	\$1,793.00 (split)
Bethanne Strippoli	Junior National Honor Society	\$1,793.00
Irina Carroll James Schoeneich	Peer Group Connection (2)	\$ 871.00
Mary Budd	Anti-Bulling Specialist	\$700.00
James Schoeneich	HIB Coordinator	\$700.00
Jim Delfino Vincent Plateroti	Podcast	\$1793.00 (split equally/no more than two persons)
Marisa Kolarovic	Garden Club	\$1,200.00
Mary Budd Irina Carroll	Sources of Strength	\$1,793.00 (split)

Schools #2/3

Employee	Extra-curricular Activity	Amount
Danielle Ingram	Music Show Director	\$1,793.00
Kristyn Veltre Mary Healy	Student Council (2)	\$1,200.00
Matt Rohlf	Anti-Bullying Specialist Sch #3	\$ 700.00
Kelly Davis	Anti-Bullying Specialist Sch #2	\$ 700.00

4. AMEND APPROVAL OF MATERNITY LEAVE OF ABSENCE 20/21 SCHOOL YEAR  
 RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education, approve the following maternity leave of absence:

20/21 School Year

Name	Position/ Location	Leave Start Date	Accumulated Sick days Applied	FMLA Start date	NJFLA Date	EXTENDEND LEAVE (Unpaid without benefits)	Date of Return (Anticipated)
4099	Sch 1	08/31/20		08/31/2020	08/31/20- 11/20/20 (12 weeks)	11/23/2021	06/30/21

5. AMEND APPROVAL OF APPOINTMENT OF LONG TERM MATERNITY LEAVE REPLACEMENT (NON-TENURE TRACK) 20/21 SY  
 RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the appointment of Marc Perniciaro as a long term maternity leave replacement teacher (non-tenure track) effective August 31, 2020 through June 30, 2021, or the return of the teacher. Rate of pay will be BA Step 1.
6. APPROVAL OF MEMORANDUM OF AGREEMENT 2020-2021 SY  
 RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the Memorandum of Agreement between the Little Falls Board of Education and the Little Falls Police Department for the 2020-2021 School Year.
7. AMEND APPROVAL OF TRAVEL/CONFERENCE EXPENSES  
 RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve travel/conference expenses as noted for the following district employees/board members: \*approve/ratify

<u>NAME</u>	<u>WORKSHOP/LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Nicole Dilkes	Review Curr. Foundations & Changes Webinar	<b>10/14/2020, 10/21/2020, 10/28/2020, 11/4/2020 11/12/2020, 11/18/2020</b>	\$75.00

AYES: 9  
 NAYES: 0



H. HEALTH & SAFETY COMMITTEE (Mr. Fred DeMarco)

On motion of Mr. DeMarco and seconded by Mr. Murphy, the following motions were offered for approval.

1. BUS EVACUATION DRILLS

MOVED that the Little Falls Board of Education accept the Bus Evacuation Drills Report, as circulated for the first part of the 2020/2021 School Year. Bus Evacuation Drills took place on the following dates:

September 24, 2020 at School #1

September 24, 2020 at School #2

September 24, 2020 at School #3

(Exhibit H)

AYES: 9

NAYES: 0

J. POLICY COMMITTEE (Mr. Michael Murphy) - None

K. STRATEGIC PLAN COMMITTEE (Mr. Doug Jandoli) -None

L. COMMITTEE REPORTS

Mr. Russo stated that a referendum committee has been set-up. Emails will follow.

X. UNFINISHED BUSINESS -None

XI. OPEN MEETING TO THE PUBLIC

On motion of Mr. Jandoli and seconded by Mr. Murphy the meeting was opened for public comment.

On motion of Mrs. Verdi and seconded by Mr. Breitwieser moved that the Little Falls Board of Education close the meeting to the public.

AYES: 9

NAYES: 0

MOTION CARRIED UNANIMOUSLY

XII. NEW BUSINESS -None

XIII. EXECUTIVE SESSION- None

XIV. ADJOURNMENT

On motion of Mr. Miraglia and seconded by Mr. DeMarco the meeting was adjourned 7:11pm.

AYES: 9

NAYES: 0

Respectfully Submitted,

Christopher Jones  
Business Administrator/Board Secretary